



ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE
Barrackpore, Kolkata-700 120, West Bengal

☎ 2592-1190/1191 Fax: 033-2592-0388, E-mail: director.cifri@icar.gov.in



No.30-E/Adm. II /LDC/ 5993

24nd March, 2018

NOTICE

Limited Departmental Competitive Examination – 2018

For Recruitment to the post of Lower Division Clerk (LDC) at ICAR-CIFRI, Barrackpore

A Limited Departmental Competitive Examination for drawing up a select panel for filling up 01 (one) post of LDC under unreserved category in the Pay Level – 2 of 7th CPC Pay Matrix “**Limited Departmental Examination Quota**” is going to be organized at ICAR-Central Inland Fisheries Research Institute, Barrackpore. The schedule of the said examination will be intimated in due course.

The examination will be confined to SSS at the ICAR-CIFRI, who possess 12th class pass or equivalent qualification and have rendered three (3) years regular service in the grade as on 15th March, 2018. The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ ST). Candidates who pass the written examination will also be required to qualify in a typing test (35 w.p.m. in English or 30 w.p.m. in Hindi) within a period of one year from the date of their appointment failing which no annual increment shall be allowed until he/she has passed the typing test or this condition has been waived off by the competent authority according to the relevant rules in this regard.

Interested persons who are eligible for appearing in the aforesaid examination, may send their applications in the prescribed application form (proforma enclosed) through proper channel so as to reach the undersigned latest by **06.04.2018**.

Applications received after the due date are liable to be rejected.

HEAD OF OFFICE

Copy for wide circulation among the eligible SSS(s) working under them:-

1. All Heads/ In-charges of Division/ Section/ Cells/ Regional Centre/ Research Station.
2. The In-charge, AKMU, ICAR-CIFRI, Barrackpore with the request to upload the notice on Institute's website.
3. The Sr. Technical Officer, Director's Cell for kind information to the Director, ICAR-CIFRI.



ICAR

ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE
Barrackpore, Kolkata-700 120, West Bengal

☎ 2592-1190/1191 Fax: 033-2592-0388, E-mail: director.cifri@icar.gov.in



RULES

The rules for Limited Departmental Competitive Examination to be held at ICAR-Central Inland Fisheries Research Institute for drawing up a select panel for filling up one post of LDC in the Pay Level – 2 of 7th CPC Pay Matrix falling under **Limited Departmental Competitive Examination Quota** at Central Inland Fisheries Research Institute are published for general information:-

1. The examination will be conducted by the Controller of Examination in the manner prescribed in the Appendix to this rule.
2. The Admit Card will be issued in due course.
3. The examination will be confined to SSS in respect of this Institute having at least 5 years regular service in the grade as on 15th March, 2018.
4. No candidate will be admitted to the examination unless he holds a certificate of admission from this Institute.
5. A candidate who is declared by the Institute to be guilty of : -
 - i. Using unfair means during the examination
 - ii. Writing irrelevant matter in the script(s)
 - iii. Misbehaving with the officials in the examination hall
 - a. Will be disqualified by the Institute from the examination for which he is a candidate.
 - b. Will be subject to disciplinary action as per rules.
6. After the examination, candidates will be arranged by the Institute in the order of merit as per the aggregate marks finally awarded to them.

(NOTE : Candidates should clearly understand that this is a competitive examination and not a qualifying examination. The number of persons to be included in the Select List on the result of the Exam is entirely within the competence of this Institute to decide. No candidate will therefore, have any claim for inclusion in the select list on the basis of his performance in the examination as a matter of right.)

7. The form and manner of communication of the result of the examination, to individual candidates shall be decided by the Institute at their discretion and the Institute will not enter into any correspondence with them regarding the examination.
8. A candidate who after applying for admission to the examination or after appearing at it resigns his appointment or otherwise quits the service or severs his connection with it or whose services are terminated by his department or who is appointed to an ex-cadre post or another service on transfer and does not have a lien in the LDCs grade in the institute will not be eligible for appointment on the results of this examination.

This, however, does not apply to a person who has been appointed on deputation to an ex-cadre post with the approval of the competent authority.

A P P E N D I X

- The Examination shall be conducted according to the following scheme:-

Paper No.	.Subject	Maximum Marks	Time Allowed
I	Short Essay	100	1 ½ hours
II	General English	50	1 hours
III	General Knowledge including Geography of India	50	1 hours

Syllabus

Paper-I **Short Essay:** An essay to be written on any one of the several specified subjects.

Paper-II **General English:** Candidates will be tested in simple composition, applied grammar and Elementary Tabulation (to test candidates ability in the art of compiling, arranging and presenting data in a tabular form).

Paper-III **General Knowledge including Geography of India:** Knowledge of current events and of such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject.

Note: - Candidates are allowed the option to answer paper I and /or Paper III either in Hindi (in Devnagari Script) or in English. Paper II must be answered in English by all candidates. Paper I & Paper III will be published in bilingual form, in English and Hindi. The option for paper III will be for the complete paper and not for different parts/questions in it.

1. Candidates must write the papers in their own hand. In no circumstances they will be allowed the help of a scribe to write the answers for them.
2. The ICAR-CIFRI as the case may be, will have the discretion to fix qualifying marks in any or all the subjects of the examination.
3. Marks will not be allotted for mere superficial knowledge.
4. Credit will be given for orderly, effective and exact expression combined with due economy or words in all the subjects of the examination.



ICAR

ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE

Barrackpore, Kolkata-700 120, West Bengal

☎ 2592-1190/1191 Fax: 033-2592-0388, E-mail: director.cifri@icar.gov.in



Limited Departmental Competitive Examination – 2018 for the post of Lower Division Clerk at the ICAR-CIFRI, Barrackpore

APPLICATION FORM

(To be filled by the candidate in his / her own handwriting in capital letters)

1. Name of the Candidate : _____
2. Designation : _____
3. Father / Husband's Name : _____
4. Date of Birth (DD-MM-YYYY format) : _____
5. Educational Qualifications : _____
6. Date of continuous and regular appointment to the post of SSS at ICAR-CIFRI : _____
7. Medium for answering Question Papers: _____
[Write in words either English or Hindi (Devanagari Script)]
8. Present place of posting : _____
(Name of Section / Unit where working)
9. Category to which belongs : _____
(SC / ST / GENERAL)
10. Basic computer knowledge (Yes/No) : _____

DECLARATION TO BE SIGNED BY THE CANDIDATE

I, hereby, declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief.

Date : _____

Signature of the Candidate

Tel No. _____

Mobile No. _____

FOR USE BY THE ADMINISTRATIVE SECTION, ICAR-CIFRI

Certified that :

1. **Shri / Smt. / Kumari _____ is having five years regular and continuous service in the grade of SSS as on 15th March, 2018 and is eligible for the post of UDC.**
2. **He / She belongs to _____ category.**
3. **There are no circumstances rendering him / her unsuitable for promotion to the post of LDC.**

HEAD OF OFFICE